**Pierce County Fire Chiefs’ Association**

**Business Meeting Minutes**

**November 5, 2015**

1. **Call to Order**

President Sagers called the Pierce County Fire Chiefs’ Association meeting to order at 9:05 a.m. at West Pierce Fire & Rescue located at 5000 Steilacoom Blvd SW, Lakewood, WA. There were 32 people in attendance according to the sign in sheet (copy attached).

1. **Flag Salute**

Chief Sharp led the flag salute and welcomed everyone to West Pierce. Thanked everyone for attending today. Hectic and busy year here, golf tournament this year and levy just successfully passed. Things are looking good with new recruits coming on and looking forward to bigger and better things with the economy slowly recovering.

1. **Approval of Minutes**

It was moved by Eric Waters and seconded by Guy Allen to approve the October 1, 2015 meeting minutes as presented. MOTION CARRIED.

1. **Treasurer’s Report**

Deferred to New Business.

1. **Correspondence**

Nothing received.

1. **Guest Speaker – Scott Engle – PC IMT**

Vice President Baskett introduced Captain Scott Engle to discuss the PC IMT (Pierce County Incident Management Team). Works for Puyallup PD. He got introduced to IMT in 2009 when he was promoted to Lieutenant. Team is interchangeable and happened over the last several years. Team that is well supported in Pierce County by both Fire and Law Enforcement. Powerpoint presentation given. History of team. IMT Governance. Current Team Profile – 40 members from 22 participating agencies throughout PC. Self-sufficient for 72 hours. Team profile. Lakewood/PCSD Memorials. Planned Exercises. Deployments. Why join the team? Questions. Always take applications. Explained process. No set number on members.

1. **Unfinished Business**
2. January Meeting Location? President Sagers asked if any agencies interested to please let Denise know today if possible.
3. **New Business**
4. **Treasurers Report & Approval of 2016 Budget**

Treasurer Bob Vellias presented the Treasurer’s Report (copy attached). Beginning balance was $10,511.13, revenues of $ 250.15, expenses of $ 610.00 for an Ending balance of $10,151.28. EMS Account had a beginning balance of $7,080.71, revenues of $250.00, expenses of $0.00 and an ending balance of $7,330.71 for a Grand Total Account Balance of $17,481.99. It was moved and seconded to approve the Treasurer’s Report as presented. MOTION CARRIED.

Not paying for meals, no donations as of yet and no legislative support. We have a high balance right now. 2016 proposed budget presented (see attached copy). Balance running about $2,500.00 more than last year. $12,035.00 budget with revenue of $14,904.00. Eric Waters asked under Training Expenses as group hosting a Fire Inspector 1 Training. Expectation is to spend that money up front for the instructor, but we should recover that cost so it should be cost neutral. Bob and Mitch suggested retaining that money in the budget for future training events, etc. The Executive Board will discuss this further. Ryan Basett moved to approve the Treasurer’s Report and 2016 proposed budget as presented, Steve Nixon seconded the motion. MOTION CARRIED.

1. **Election of 2016 Officers**

Keith Wright reported everyone currently serving on the Board is willing to remain. No one has contacted him nominating anyone for any of the positions. Nominations are open to the floor if anyone is interested in running for any of the positions. There being none, nominations were closed.

President Mitch Sagers, WPFR

Vice President Ryan Baskett, GFR

Past President Keith Wright, CPFR

Trustee 1 Guy Allen, Key Peninsula

Trustee 2 Eric Watson, Gig Harbor

Trustee 3 Ed Goodlet, EPFR

Treasurer Bob Vellias, SPFR

John Burgess moved and Bud Backer seconded to approve the current slate of Officers to remain in their positions. MOTION CARRIED.

1. **Donation Request: T-PCC**

President Sagers encouraged that we continue to donate $375.00 for a table of 8 to support the Tacoma Pierce County Chaplaincy program. Guy Allen moved and Eric Waters seconded to give a $375.00 donation to TPCC. MOTION CARRIED.

**COMMITTEE REPORTS - Detailed:**

1. **Audit Committee - DORMANT**
2. **Banquet/Awards Committee**

Todd reported the banquet is next month, December 3rd. The Banquet Invitation has been sent out via email and is also available on the website. Same location as last 2 years, however, it will be held in a different room, downstairs. In the survey, several requests for more social time. Hope everyone can make time in their schedules to attend. Price remains the same at $48.00 per person. What was feedback regarding attire? Todd stated essentially business casual. Been on this committee for 9 years and would like to see if anyone else is interested in participating on the committee. Looking for some help or an out.

President Sagers requested those who have had any retirements this year to send information to Denise. Also, nominations for Dan Packer Chief of the Year Award are due tomorrow.

1. **Nominations Committee**

Elections were done earlier in the meeting.

1. **UASI Committee**

Pat McElligot reported no activity.

1. **Emergency Management Committee**

Guy Allen distributed a flyer – After Action Review on November 16th in Kent.

1. **Impact/Mitigation Fee Committee**

Bob Vellias stated he had no report.

1. **CISM Committee**

No representative present. President Sagers stated looking for someone to be on this to work with the Chaplaincy. Pat McElligott thought Chris Gilbraith was going to be involved. Will check and report back.

**DIVISION REPORTS - Detailed:**

1. **EMS**

Russ McCallion reported AHA released new standards, minor changes, all new training materials to be purchased. Announced last time releasing on a 5 year basis, will release online as changes happen. Flu season is coming. Have to ask for quadravalent to get the 4-strain. Cost issue – PAM class for 6 or 7 years now. 2016 to be updated. Working group to work on that. Audited equipment and supplies and some need to be replaced.

**16 A. Metro Training**

No representative present.

**16 B. Training – TEW Training/Exercise**

Gary McVay reported training applications open. South sound water rescue next year. 2015 funds received.

**16 C. Training – TEW Equipment**

No report.

1. **Fire and Life Safety**

Eric Waters reported that he attended a meeting, measure passed through committee and will go through full County Council on December 1st. Next Division meeting on the 17th. Fire Inspector 1 training planning to host in 1st Quarter 2016.

1. **Logistics**

No representative present.

1. **Operations**

Ed Goodlet no report.

1. **Volunteer Services**

No representative present.

1. **Good of the Order**

Guy Allen acknowledged and thanked Claudia Jones for her service as Fire Commissioner as she chose not to rerun this year.

1. **Adjournment**

There being no further business, the meeting adjourned at 9:55 a.m.

Submitted by:

Denise Menge

Recording Secretary

**2015 Meeting Schedule:**

Jan. 8, 2015 (1st is a Holiday) – General – Tacoma FD – 2124 Marshall Ave.

Feb. 5, 2015 – Business - Graham Fire & Rescue – 23014 70th Ave E

March 5, 2015 – General –Buckley Fire Department – 611 So. Division

April 2, 2015 – Business – Browns Point / Dash Point –

May 7, 2015 – General – Orting Valley Fire & Rescue – 401 Washington Ave SE

June 4, 2015 – Business – East Pierce Fire & Rescue – 18421 Veterans Memorial Dr.

**July 2, 2015 – NO MEETING**

**Aug. 6, 2015 – NO MEETING**

Sept. 3, 2015 – Business - CPFR hosting @ Puyallup Library 324 So Meridian

Oct. 1, 2015 – General – Gig Harbor – 10222 Bujacich Rd NW

Nov. 5, 2015 – Business – WPFR – 5000 Steilacoom Blvd SW

Dec. 3, 2015 – NO MEETING – ANNUAL BANQUET

2016 Meeting Schedule

Jan. 7, 2016 – General –

Feb. 4, 2016 – Business – GFR at 23014 70th Ave. E., Graham

Mar. 3, 2016 – General – Tacoma Fire at 2124 Marshall Ave.

Apr 7, 2016 – Business – PCFD #13 Browns Point

May 5, 2016 – General – Buckley FD at 611 So. Division

Jun 2, 2016 – Business – Gig Harbor Fire at 10222 Bujacich Rd NW

Jul 7, 2016 – NO MEETING

Aug 4, 2016 – NO MEETING

Sep 1, 1016 – Business – CPFR at Puyallup Library 324 So. Meridian

Oct 6, 2016 – General – EPFR at 18421 Veterans Memorial Dr., Bonneuy Lake

Nov 3, 2016 – Business – WPFR at 5000 Steilacoom Blvd SW, Lakewood

Dec 1, 2016 – NO MEETING – Annual Banquet